Module for Security Personals

Novel Corona Virus (COVID-19)
Module for Security Personals

Well informed and trained security personnel needs to be deployed all around the building on 24X7 rotation basis to monitor the facility and to avoid entry of un-desired persons/animals and even birds for eating any food remains/droppings inside the area.

Securing Entry and Exit points

In order to prevent and control infection in the facility, strategic points in the facility needs to be identified including

- The Control room where a person entering inside quarantined building to get proper awareness and training on infection control measures
- A well informed and trained security to check (main entrance gate of the area) and a guard (24X7) with registers for ins and outs and a designated nursing officer for checking proper PPE wear (main entrance gate in the building)
- The international biohazard warning symbol and sign to be displayed on the doors of the rooms where suspects are kept, BMW management areas, samples of higher risk groups are handled
- Only authorized & trained persons or those designated in work areas to permitted to enter the quarantine areas
- Doors to keep closed at all times preferably under observation of a guard.
- There should be double door entry was managed with only one door to be open at a single time.

Standard Operative Producers for Security Personnel

1. For security purpose, ensure 24 hours manning of the post of the quarantine facility.
2. The person manning the area must be trained and instructed to wear mask and gloves during the duty period.
3. Instructions for infection control measures like hand washing etc. should be properly briefed.
4. Doctors/Nursing staff/supporting staffs/other entering the quarantine area should wear appropriate PPE before entering the quarantine centers.
5. Log of those entering/exiting the Quarantine facility should be maintained. Only those having specific purpose inside the Quarantine facility should be allowed to enter.
6. The log should be put up daily to the controlling authority.
7. Security guard should have a whistle to give signals to people to not come near the quarantine facility if they do not have any purpose to visit the Quarantine facility.

He should report immediately to the officer In-charge controlling the security of the quarantine facility, if anybody does not follow the instructions as directed.

The security personnel should not leave after completing his shift till his reliever reports for duty.
The officer In-charge controlling the security of the quarantine facility will supervise the duty roster and roles and responsibilities of all the personnel deployed at the quarantine area for smooth functioning.

**Checklist for screening entry of persons inside the quarantine building**

- Only authorised personnel should enter the quarantine facility for carrying out pre-determined activity. While entering the quarantine facility, it should be ensured that personnel are wearing the requisite personal protective equipment.

- A pre-identified staff should be designated to screen the personnel entering in the quarantine facility using following check-list.
  
  I. Is the person entering the quarantine building either doctors/nursing officers/supporting staffs/ Govt. officials etc. posted or authorized to enter the quarantine building in the Centre?

  II. Whether the person entering the quarantine building is having duty inside the building during that time?

  III. Whether the person entering wear protective suit correctly?

  IV. Whether the person entering wear N-95 Mask correctly?

  V. Whether the person entering wear goggles correctly?

  VI. Whether the person entering wear headgear correctly?

  VII. Whether the person entering wear boots correctly?

  VIII. Whether PPE has no gaps/physical damages which can be a risk in the disease transmission?

  IX. If it is ‘YES’ in all Qs from 1to 9, then, the person is allowed to enter the quarantine building.

  X. If any of the Qs is NO, then , to ask for appropriate donning of PPE initially and if not still then, to contact the concerned officer supervising the nursing officers and if required, NCDC Team on duty/in-charge of the center.
**Proper Donning of Earloop Mask**
as simple as 1, 2, 3

1. With colored or printed side facing out, and the nose wire at the top, put your fingers through the earloops, position the mask over your nose and mouth. Place the earloops securely around the ears.

2. Pull the mask from the top and bottom to fully open the folds of the mask, and adjust the mask around the face.

3. Gently form (do not pinch) the nose wire over the bridge of the nose, and make any final adjustment.

Properly secured earloop mask.
Proper Donning of Standard Tie-on Surgical Masks

1. Start with colored or printed side facing out, and the nose wire at the top. Then using the thumb and fore-fingers of each hand, locate the center of the mask while feeling the nose wire. Gently form (do not pinch) the nose wire into a U shape.

2. Place the formed nose wire over the bridge of the nose so it extends across the upper cheekbones and form the nose wire across the face using both hands.

3. While holding the mask in place with one hand, grasp the bottom of the mask, separating the folds, and fit the bottom of the mask under the chin towards the neck.

4. Grasp the top ties (one in each hand) and pull to the crown of the head. Tie the upper ties snugly so the mask is secure and does not slip down the face.

5. Grasp the lower ties (one in each hand) and pull behind the neck. Tie the lower ties snugly and securely so the mask will not ride up the face.

6. With both hands gently reform the nose wire over the nose and cheekbones. This will insure a proper and secure fit.

7. Properly secured surgical mask.
**PROPER DONNING OF N95 SURGICAL RESPIRATOR**

In order to obtain the maximum level of protection from your Precept N95 Respirator, a fit test should be conducted prior to the first use. Fit testing should also be conducted on an annual basis and any time there is a change that might affect fit quality (example: facial plastic surgery, excessive weight gain or loss, etc.)

1. Separate the two headbands.
2. Hold the headbands while you cup the respirator to your face. Pull the headbands over your head.
3. Position the lower headband at the base of your neck; the higher headband should go around the crown of your head.
4. Press firmly on both sides of the nosepiece to create a secure, comfortable fit.
5. If necessary, make minor adjustments until the respirator fit feels secure.
6. Properly donned N95 surgical respirator.

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Wearing & Removing Disposable Hand Gloves

Fig 1. Wearing Gloves

1a. Take a glove from the dispenser, touching only a restricted surface
1b. Hold the wrist end open with one hand and ease the fingers of the other inside
1c. Repeat for other hand

Fig 2. Removing gloves

2a. Hold the glove at the wrist and peel away from the hand
2b. Turn the second glove inside out, with the first glove inside
2c. Dispose of the gloves